



Satyam Shivam Sundaram

Modern High School for Girls, Kolkata

HEALTH & SAFETY MEASURES IN MODERN HIGH SCHOOL FOR GIRLS

CAMPUS SECURITY

- ◆ CCTV Cameras installed in corridors / stairs / garden / entry areas / reception
 - dedicated CCTV room
 - regular maintenance by external vendor
 - personnel to monitor continuously
 - history to be stored - [find out how long](#)
- ◆ **Visitor** tags / slips / register
 - to be maintained at the reception
 - slips to be filed
 - digital record to be maintained
 - separate colour coding for tags
 - limited entry
- ◆ School staff tags
 - to be worn by the staff members on a mandatory basis
 - staff tags can also function as
- ◆ Security guards
- ◆ Reception with an extremely vigilant personnel
- ◆ Teachers on day duty stationed in key areas of the school
- ◆ Protocol in place for students whose pick-up is delayed at the end of school hours
- ◆ Non-skid strips
- ◆ Low stairs
- ◆ Banisters
- ◆ Lift for those who need
- ◆ Students accompanying other students to washrooms
- ◆ Washroom attendant
- ◆ Wet floor indicator board
- ◆ All students leave ... then teachers leave
- ◆ Cleaners allowed only after all students have left
- ◆ All rooms and washrooms are locked after cleaning
- ◆ Only ground floor washroom open during club time
- ◆ Prefects on duty --- corridors and stairs
- ◆ Prefects check washrooms after students have left
- ◆ Female attendant on school buses

- ◆ Attendance roster on buses
- ◆ Students can avail the services of the Bengal Stores only during breaks
- ◆ Students are not allowed to loiter in the bus bay during arrival and departure of buses. Strict vigilance is maintained.
- ◆ Water filters for staff and students
- ◆ Garden out of bounds during monsoon & summer

CANTEEN:

◆

Health

- **Health and wellness booklet to be filled out every term**
- **Nurse to go through them to alert school to potential problems**
- **Nutrition policy to be considered - alert parents to the importance of proper meals and healthy meals.**

Medical HELP:

- ◆ Doctor on call
- ◆ Nurse and attendant at the infirmary
- ◆ Wheelchair available if needed
- ◆ First aid boxes in the staffroom and the laboratories
- ◆ Parents informed
- ◆ No medication given to students without doctor's advice

EMOTIONAL:

- ◆ School appoints counsellors/psychologists to counsel students with emotional needs
- ◆ Teachers are advised/trained to handle any situation that might turn emotionally volatile with care and inform their seniors [coordinators] immediately who in turn handle the matter or escalate to the Vice Principal and Principal, if need be.
- ◆ Parents are then invited to involve themselves in the process.

Furniture and facilities

- Maintenance of furniture
- Log book for repairs and maintenance

FIRE SAFETY DRILL

- ◆ School has a fire alarm installed which is regularly checked and maintained in working condition.
- ◆ Signages to be put up in different places in the school to advice staff and students about the way to be taken in case of an actual fire.
- ◆ Periodic fire drills to be conducted in school to keep all staff and students abreast about the norms of evacuation in case of an actual fire.
- ◆ attendance to be taken by class teachers/form tutors after assembly at the prescribed area