From : To : The Principal Modern High School for Girls 78, Syed Amir Ali Avenue Kolkata 700019 Ref No. Madam, Madam, Re : Application for Transfer Certificate //we would like to withdraw my/our daughter of Class Sec. from this School. Her last day of attendance in this School will be * The reason for withdrawal is The reason for withdrawal is Thanking you, Yours faithfully, (Official Guardian) (as per school record) * should be same or later than the date of application N.E. : • Promotion to next class will be mentioned in T.C. if the last day of attendance is not earlier than 31 ^{sh} March of the relevant academic year. • T.C. will be processed after the last day of attendance at School or after the payment of all outstanding fees including transfer certificate fees, whichever is later. T.C. will be handed over after receipt from Council with required clearance and signature. • T.C. will not be processed during school holidays. • T.C. will not be processed during school holidays. • T.C. is subject to D.I. Schools/C.I.S.C.E. endorsement. • Issuing of T.C. is subject to B.S.00 to be paid online by Debit Card/Credit Card/Net Banking only from the next working day of withdrawal application submitted. Please note that the payment gateway charges (if any) are to be borne by the guardian. Fees will not be received by any other mode. Please bring Transfer Certificate fee payment receipt at the time of collecting Transfer Certificate. <th>Date</th> <th></th>	Date	
Ref No. Madam, Re : Application for Transfer Certificate I/we would like to withdraw my/our daughter		The Principal Modern High School for Girls 78, Syed Amir Ali Avenue
Re : Application for Transfer Certificate I/we would like to withdraw my/our daughter	Ref No	
 Sec from this School. Her last day of attendance in this School will be *		ation for Transfer Certificate
 (Official Guardian) (as per school record) * should be same or later than the date of application N.B. : Promotion to next class will be mentioned in T.C. if the last day of attendance is not earlier than 31st March of the relevant academic year. T.C. will be processed after the last day of attendance at School or after the payment of all outstanding fees including transfer certificate fees, whichever is later. T.C. will be handed over after receipt from Council with required clearance and signature. T.C. will not be processed during school holidays. T.C. is to be collected by any one of the parents. Anyone other than parent is required to bring authorisation letter from parents to collect the same. Issuing of T.C. is subject to D.I. Schools/C.I.S.C.E. endorsement. Transfer certificate fees of Rs.800 to be paid online by Debit Card/Credit Card/Net Banking only from the next working day of withdrawal application submitted. Please note that the payment gateway charges (if any) are to be borne by the guardian. Fees will not be received by any other mode. Please bring Transfer Certificate fee payment receipt at the time of collecting Transfer Certificate. 	Sec from this School. Her last day The reason for withdrawal is	y of attendance in this School will be *
 (as per school record) * should be same or later than the date of application N.B. : Promotion to next class will be mentioned in T.C. if the last day of attendance is not earlier than 31st March of the relevant academic year. T.C. will be processed after the last day of attendance at School or after the payment of all outstanding fees including transfer certificate fees, whichever is later. T.C. will be handed over after receipt from Council with required clearance and signature. T.C. will not be processed during school holidays. T.C. is to be collected by any one of the parents. Anyone other than parent is required to bring authorisation letter from parents to collect the same. Issuing of T.C. is subject to D.I. Schools/C.I.S.C.E. endorsement. Transfer certificate fees of Rs.800 to be paid online by Debit Card/Credit Card/Net Banking only from the next working day of withdrawal application submitted. Please note that the payment gateway charges (if any) are to be borne by the guardian. Fees will not be received by any other mode. Please bring Transfer Certificate fee payment receipt at the time of collecting Transfer Certificate. 	Yours faithfully,	
 31st March of the relevant academic year. T.C. will be processed after the last day of attendance at School or after the payment of all outstanding fees including transfer certificate fees, whichever is later. T.C. will be handed over after receipt from Council with required clearance and signature. T.C. will not be processed during school holidays. T.C. is to be collected by any one of the parents. Anyone other than parent is required to bring authorisation letter from parents to collect the same. Issuing of T.C. is subject to D.I. Schools/C.I.S.C.E. endorsement. Transfer certificate fees of Rs.800 to be paid online by Debit Card/Credit Card/Net Banking only from the next working day of withdrawal application submitted. Please note that the payment gateway charges (if any) are to be borne by the guardian. Fees will not be received by any other mode. Please bring Transfer Certificate fee payment receipt at the time of collecting Transfer Certificate. 		* should be same or later than the date of application
RECEIPT	 31st March of the relevant acade T.C. will be processed after the outstanding fees including trans after receipt from Council with re T.C. will not be processed durin T.C. is to be collected by any or authorisation letter from parents Issuing of T.C. is subject to D.I. Transfer certificate fees of Rs only from the next working of payment gateway charges (in received by any other mode. 	emic year. last day of attendance at School or after the payment of all sfer certificate fees, whichever is later. T.C. will be handed over equired clearance and signature. In school holidays. one of the parents. Anyone other than parent is required to bring is to collect the same. Schools/C.I.S.C.E. endorsement. 5.800 to be paid online by Debit Card/Credit Card/Net Banking day of withdrawal application submitted. Please note that the if any) are to be borne by the guardian. Fees will not be Please bring Transfer Certificate fee payment receipt at the
	Received application for T.C. of Ref. (Book	

Name Class Sec.

Signature _	
Date	

School Seal

- N.B. : Promotion to next class will be mentioned in T.C. if the last day of attendance is not earlier than 31st March of the relevant academic year.
 - T.C. will be processed after the last day of attendance at School or after the payment of all • outstanding fees including transfer certificate fees, whichever is later. T.C. will be handed over after receipt from Council with required clearance and signature.
 - T.C. will not be processed during school holidays.
 - T.C. is to be collected by any one of the parents. Anyone other than parent is required to bring authorisation letter from parents to collect the same.
 - Issuing of T.C. is subject to D.I. Schools/C.I.S.C.E. endorsement.
 - Transfer certificate fees of Rs.800 to be paid online by Debit Card/Credit Card/Net Banking only from the next working day of withdrawal application submitted. Please note that the payment gateway charges (if any) are to be borne by the guardian. Fees will not be received by any other mode. Please bring Transfer Certificate fee payment receipt at the time of collecting Transfer Certificate.